

City of Holly Springs
Main Street Board Meeting Minutes
November 28, 2017
6:00 p.m.

Board Members Present: Chairman Jeremy Smith, Vice Chairman Kyle Whitaker, Treasurer Phillip Young, Phyllis Long, Matt McClain, and Kyle Porter.

Board Members Absent: Secretary Sherri Evans, Van Cantrell

Staff Present: Main Street Director Erin Honea, Chief Michael Carswell, Officer Andrew Drake, and Assistant City Clerk Donna Sanders.

Meeting called to order by Chairman Smith.

Treasurer Young made a motion to approve the October 24, 2017 meeting minutes. Phyllis Long seconded the motion. Motion carried 6-0.

Main Street Director Erin Honea discussed the proposed timeline amendments to the 2017-2019 Work Plan.

Phyllis Long made a motion to approve the timeline amendments to Work Plan 2017-2019 Strategy # 2 and Strategy #3. Matt McClain seconded the motion. Motion carried 6-0.

Main Street Director Erin Honea presented the October 2017 Main Street Budget Report, the 2017-2019 Work Plan Update, and the 2017 Autumn Fest Report. No action was taken.

Main Street Director Erin Honea announced no meeting in December due to lack of business. Ms. Honea also announced the Christmas Tree Lighting at the Depot on December 1st at 6:30pm, and the Christmas Parade on December 2nd will start at 1:30pm.

Vice Chairman Whitaker made a motion to adjourn. Kyle Porter seconded the motion. Motion passed 6-0.


Meeting adjourned.

Respectfully Submitted,



Kyle Whitaker, Main Street Board Chairman

Attest:



Donna Sanders, Assistant City Clerk

City of Holly Springs
Main Street Board Retreat Meeting Minutes
November 28, 2017
6:00 p.m.

Board Members Present: Chairman Jeremy Smith, Vice Chairman Kyle Whitaker, Treasurer Phillip Young, Phyllis Long, Matt McClain, and Kyle Porter.

Board Members Absent: Secretary Sherri Evans, Van Cantrell

Staff Present: Main Street Director Erin Honea, Chief Michael Carswell, Officer Andrew Drake, and Assistant City Clerk Donna Sanders.

Meeting called to order by Chairman Smith.

Kyle Porter made a motion to approve the Main Street Board Vision Statement for 2018. Treasurer Young seconded the motion. Motion carried 6-0.

Phyllis Long made a motion to approve the Main Street Board Mission Statement for 2018. Matt McClain seconded the motion. Motion carried 6-0.

Phyllis Long made a motion to approve the 2018 Main Street Board meeting dates. Kyle Porter seconded the motion. Motion carried 6-0.

Main Street Director Erin Honea reviewed the changes to the Main Street Board Bylaws.

Treasurer Young made a motion to approve the changes to the Main Street Board Bylaws. Kyle Porter seconded the motion. Motion carried 6-0.

The Board discussed the application from Dr. Ollie Evans to join the Main Street Board for 2018. Dr. Evans said he is active in the community and would like to serve on the Board to continue his involvement in the community.

Phyllis Long made a motion to approve the Main Street Board application from Dr. Ollie Evans. Treasurer Young seconded the motion. Motion carried 6-0.

Vice Chairman Whitaker made a motion to approve the 2018 Main Street Board Officers as follows: Kyle Whitaker as Chairman, Ollie Evans as Vice Chairman, Phillip Young as Treasurer, and Kyle Porter as Secretary. Phyllis Long seconded the motion. Motion carried 6-0.

Kyle Porter made a motion to approve the 2018 Committee Membership as follows: Kyle Whitaker and Kyle Porter on the Organization Committee, Phillip Young and Ollie Evans on the Promotions Committee, Kyle Porter and Kyle Whitaker on the Design Committee, and Van Cantrell and Ollie Evans on the Economic Restructuring Committee. Phyllis Long seconded the motion. Motion carried 6-0.

Vice Chairman Whitaker made a motion to approve the 2018 Letter of Commitment. Kyle Porter seconded the motion. Motion carried 6-0.

Phyllis Long made a motion to approve the 2018 Main Street Budget. Kyle Porter seconded the motion. Motion carried 6-0.

Main Street Director Erin Honea thanked the outgoing 2017 Main Street Board Members for their service.

Phyllis Long made a motion to adjourn. Matt McClain seconded the motion. Motion passed 6-0.

Meeting adjourned.

Respectfully Submitted,



Kyle Whitaker, Main Street Board Chairman

Attest:



Donna Sanders, Assistant City Clerk